



GOOD SHEPHERD NETBALL CLUB Inc.

Email: gsnc@outlook.com

Key Personnel POLICY

Rationale:

Sporting Clubs have a duty of care to all members to foster a positive playing environment, with opportunities to have fun, be included and develop in the game, supported by positive role models and leadership within the club.

Aims:

GSNC aims to maintain a positively driven leadership group of key personnel who are focused and dedicated, so as to ensure the wellbeing and development of all members, including players, coaches, umpires, committee members, parents and supporters.

Implementation:

- As of 1st of August 2017, if you are 18 years of age or over and have any official role within the club, you are required by law and under Netball Victoria Policy, to hold a current Working with Children's Check (WWCC), the details of which are to be provided to the club and will be kept on record.
- Any person in an official role within GSNC is expected to have an understanding of the core values of the club as set out in the Constitution of Good Shepherd Netball Club and its Policies.
- In addition to the clubs own policies, GSNC supports policy & codes of conduct as published by Netball Victoria.
- Any person in an official role within the club is a role model for our young members & as such, is expected to uphold the values of the club & its policies.

Coaches Role:

- Coaches must have completed a Foundation Coaching Course prior to commencing as a coach.
- Know and keep up to date with the rules of netball.
- Know and keep up to date with the rules and bylaws of the competition the club plays in, as set out by Waverley City Netball Association.

- Ensure that the recruitment of any new player to your team is communicated with the club Registrar prior to commencing as a player.
- Attend relevant club events, clinics, training sessions & meetings.
- Provide a written team report on request to be included in the clubs presentation booklet each year.
- Coaches under the age of 18 years old will require some mentoring from a senior coach at training sessions & games.
- If unable to continue in your full capacity as a coach at any time, you must communicate this with the club as soon as you become aware & make attempts yourself to find a replacement.

Coach Mentor Role:

- On agreeing to mentor a younger coach, you are committing to attend training sessions & games as necessary, to ensure that the coach reaches a standard where they are able to control the team through mutual respect & good communication.
- Progress of the young coach being mentored should be communicated with the club, which may be via the Coaches Co-ordinator.
- The club, usually via the Coaches Co-ordinator, may at any time direct the coaches mentor to attend more training sessions or games if deemed necessary.
- If unable to continue in your full capacity as a coaches mentor at any time, you must communicate this with the club as soon as you become aware & make attempts yourself to find a replacement.

Team Manager Role:

- Be the contact point for the team members, coach & parents, including communications with the club as needed.
- Ensure a scorer for the team is provided for every game & that score sheets are filled in correctly.
- Attend all three General Meetings throughout the year (includes the AGM) & provide a team report at each meeting. If unable to attend for some reason, you are expected to arrange for someone else to be there in your place & communicate this with the club prior to the meeting.
- If unable to continue in your full capacity as a team manager at any time, you must communicate this with the club as soon as you become aware & make attempts yourself to find a replacement.

Umpire Role:

- Umpires must have completed a Foundation Umpiring Course prior to commencing as an umpire.
- Know and keep up to date with the rules of netball.

- Know and keep up to date with the rules and bylaws of the competition the club plays in, as set out by Waverley City Netball Association.
- Attend all games you are rostered on for or have committed to fill in for. If unable to umpire one of these games, you must notify the club's Umpire's Co-ordinator as soon as you become aware, well in advance of the game.
- If unable to continue in your full capacity as an umpire at any time, you must communicate this with the club, usually via the Umpire's Co-ordinator, as soon as you become aware.

Executive Committee Member Roles:

- Ensure good communication within the club & committee as needed.
- Maintain the leadership structure & key roles within the club.
- Uphold the values & purpose of the club at all times, including those set out in policy & The Constitution of Good Shepherd Netball Club.
- Fulfil the role as set out in the Constitution & Position Description.
- Attend all three General Meetings throughout the year (includes the AGM), providing reports if necessary.
- Attend committee meetings as often as possible & as required under the Constitution.

General Committee Member Roles:

- Uphold the values & purpose of the club at all times, including those set out in policy & The Constitution of Good Shepherd Netball Club.
- Fulfil the role as set out in the Constitution & Position Description.
- Attend all three General Meetings throughout the year (includes the AGM), providing reports if necessary.
- Attend committee meetings as often as possible & as required under the Constitution.

Evaluation:

- * This policy will be reviewed as necessary.

Last Updated 8/8/17